**THANH THANH CONG – BIEN HOA JOINT STOCK COMPANY**

*No: 349/2020/TB-TTCBH*

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Tay Ninh, date 09. month 11. year 2020*

# NOTIFICATION

***Regarding Cash dividend payment in fiscal year 2018-2019***

***To: The Shareholders of Thanh Thanh Cong – Bien Hoa Joint Stock Company***

- *Pursuant to Charter of Thanh Thanh Cong - Bien Hoa Joint Stock Company;*
- *Pursuant to Resolution No. 03/2019/NQ-ĐHĐCĐ dated on October 14th, 2019 of General Meeting of Shareholders of Thanh Thanh Cong – Bien Hoa Joint Stock Company;*

Thanh Thanh Cong - Bien Hoa Joint Stock Company (Address: Tan Hung Commune, Tan Chau District, Tay Ninh Province, Certificate of business registration No. 3900244389) ("**Company**") cordially announce to shareholders about cash dividend payment in fiscal year 2018-2019 as follows:

1. **Type of share:** Ordinary shares.
2. **Par value:** VND 10,000/share (Ten thousand Viet Nam Dong per share).
3. **Dividend payout ratio:** 5%/share (01 share receives VND 500).
4. **Record date:** 26/10/2020.
5. **Payment date**: From 30/11/2020.
6. **Place of payment**:
   a. Shareholders whose shares have been deposited: at the securities firms where the shares have been deposited.
   b. Shareholders whose shares have not been deposited:
      - Directly payment: Shareholders present following documents:
        + Identification Card (original copy) or Certificate of Business Registration (certified duplicate);
        + Share certificate (original copy or certified duplicate);
        + Power of Attorney with notarization with the certificated seal (for the individual shareholder); Power of Attorney (for the organizational shareholder) and Identification Card of authorized person (original copy).
      - Electronic bank transfer: Shareholders send the Company (in person or by post) the following documents:
        + Request of Dividend Payment by Bank Transfer (attached sample), for organizations, there must be the signature of the Legal Representative and the seal of the organization; for individuals, there must be a signature of that individual;
        + Share certificate (certified duplicate).

- Location: Accounting Department – Thanh Thanh Cong - Bien Hoa JSC (Address: Tan Hung Commune, Tan Chau District, Tay Ninh Province) or Representative Office of Thanh Thanh Cong - Bien Hoa JSC at Ho Chi Minh City (Address: 11th Floor, Thanh Thanh Nam Building, No. 253 Hoang Van Thu Street, Ward 2, Tan Binh District, Ho Chi Minh City).

7. **Note*:***

   a. For Electronic bank transfer: Company only transfers to the bank account that the shareholder is owner of this account. Company shall be not responsible for the transfer that be made at the request of shareholders;

   b. All tax, costs incurred related to the dividend payment required by law (personal income tax, transfer fee, …) shall be for account of shareholders. The Company shall deduct all this amount before making payment dividend to the shareholders.

Thanh Thanh Cong - Bien Hoa JSC cordially announce to Shareholders about cash dividend payment in fiscal year 2018-2019 as above.

***Contact Information:***

*Thanh Thanh Cong - Bien Hoa JSC*

*Address: Tan Hung Commune, Tan Chau District, Tay Ninh Province*

*Ms. Dinh Thi Ngoc Thao - Phone: (028) 629 269 18 – (028) 629 269 19*

*Email: fin.dep-mgr@ttcsugar.com.vn*

**Kind regards!**

**THANH THANH CONG – BIEN HOA JSC**

**CHIEF EXECUTIVE OFFICER**

M.S.D.N: 3900244389 - C.T.C.P
CÔNG TY CỔ PHẦN THÀNH THÀNH CÔNG - BIÊN HÒA
H. TÂN CHÂU - T. TÂY NINH

**NGUYEN THANH NGU**

Form 1

**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

# REQUEST OF DIVIDEND PAYMENT BY BANK TRANSFER

*To*: **THANH THANH CONG – BIEN HOA JSC,**

**Shareholder name:** ..........................................................................................................

**ID Card/ PP/ BRC No:**.......................................................................................................

**Issue date:**..............................................**Issue place:** ..................................................

**Legal Representative** *(for organizational shareholder)*: ..............................................

**ID Card/ PP/ BRC of Legal representative No:** ..............................................................

**Issue date:**..............................................**Issue place:** ..................................................

Total number of shares (at record date – 26/10/2020): ...................................................... shares.

Dividend payout ratio: 5%/par value of share (01 share receives VND 500).

We request Thanh Thanh Cong – Bien Hoa JSC pays the cash of dividend in fiscal year 2018-2019 (after deducting Personal Income tax - 5% Taxable Income and Transfer fee) into account information as follows[1]:

**Account name:** ..................................................................................................................

**Account No:** ......................................................................................................................

**Bank name:** ........................................................................................................................

I absolutely understand and agree with Notification regarding Cash dividend payment in fiscal year 2018-2019 of Company.

I am fully responsible for account information and exemption from all responsibilities for Company when transfer to account that is provided under this document.

Kind regards./.

*……., date……month……year……*

**SHAREHOLDER**

*(Sign, write full name for the individual shareholder; the signature of the Legal Representative and the seal for the organizational shareholder)*

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[1] *The bank account owner must be the shareholder of Company at Record date.*